

Friends of Oxford Spires Academy

MINUTES

Meeting held at Library, Oxford Spires Academy, Wednesday 26 April 2023, 6.30 pm.

Present: Secretary, three committee members, one parent, Maurice Dixon (School liaison).

Apologies for absence: Treasurer.

Minutes of meeting 1.3.23 accepted.

Matters arising from the minutes

FOSA charitable status (minutes 1.3..23): Kelly has written to the Charity Commission including a financial statement.

FOSA finances (minutes 1.3.23): Kelly has agreed with Julia to continue as second signatory for the FOSA account at this time.

Pruning rose bushes (minutes 1.3.23): this has been done.

Matters arising from the minutes: Communication

The new FOSA E-mail (fosa@spires.anthemtrust.uk) is now available. (minutes 1.3.23)

Discussion about transferring the old FOSA list of contacts: this can be done via Microsoft Outlook.

Matters arising from the minutes: Event planning

Quiz and curry night

The quiz and curry night planned Thursday 27 April was postponed. The event will now take place on Thursday 6 July.

Tasks that need to be carried out: announcement of date; access to ticket, possibly via Eventbrite; procurement of alcohol licence from Oxford City Council; the quiz itself, prizes; catering the evening before and on the night; drinks and bar; washing up and clearing up.

The earlier of these tasks would be undertaken immediately (Action: Andy, Dai for licence). FOSA's next meeting affords an opportunity to work through the tasks for the night itself.

The meeting was of the view that the Quiz and Curry Night, as well as other events more generally, needed more support from parents than the small number present. A plea for support and greater participation in FOSA's activity would be sent via ParentMail.

Other Spires initiatives or events benefiting from FOSA support

Head of Performing Arts, Vanessa Bowman, was interested to recruit one or more parents to support events in the Performing Arts. This request will be sent as an E-mail to all parents.

Action: Dai to send to Maurice.

The visit days for next year's incoming year seven is to occur on Thursday and Friday, 29-30 June, with a parents' evening on Monday 3 July. The latter event would benefit from FOSA input in two ways: providing refreshments, and a second hand uniform sale. It was proposed also to have printed flyers on hand that evening describing FOSA to parents. This item will be revisited at the next FOSA meeting.

Matters arising from the minutes: Fundraising

'Easy Fundraising': Claire had organised an E-mail to be sent out via ParentMail.

The possibility of a FOSA donation to a teachers' end-of-year social event was discussed.

Any other business

A parent raised specific issues relating to his child: Mr Dixon would contact him outside the meeting.

FOSA to have a 'standing item' in the School newsletter: while possible, FOSA would need to supply text.

Mr Dixon advised FOSA to refer to its constitution in planning its future and the appointment of a Chair. A constitution existed - it was necessary for FOSA to register as a charity - and would be included on the FOSA page of the School website.

The meeting ended at 7.45 pm.

Date of next meeting: Wednesday 14 June, 6.30 pm. It is anticipated that most of this meeting will be given to planning the events on 3 July (incoming year seven) and 6 July (quiz and curry), but will include a discussion of ways forward for FOSA.